

## Request for Proposal (RFP)

**Bid Title: "Project Management System (PMS)".**

**Bid #: (P/3/2023)**

The Palestinian Housing Council (PHC) is appealing for a request for proposal from local software development providers, including private firms and qualified independent individual developers for strengthening PHC capacity through developing a Project Management System PMS for the selection of PHC beneficiaries within the scope of the "Housing Development and Infrastructure Support in Jerusalem project", funded by the European Union.

### Application Requirement and Submission:

Collecting the RFP	Inception meeting	Answers to queries and circulating MoM of the inception meeting	Submission of the bid deadline
14 – 27/08/2023	28/08/2023	04/09/2023	11/09/2023

1. Eligible candidates are local software development providers, private firms and qualified independent individual developers.
2. Receipt of the RFP: candidates who would like to participate in providing the services for PHC are welcome to collect the required documents from Administrative Department at PHC headquarters - Al-Bireh, Al-Sharafeh, An-Numan Building, 3<sup>rd</sup> floor, during PHC working hours until Sunday 27/08/2023.
3. Prices shall be in EUROS excluding VAT (VAT exemption will be provided).
4. Ability to provide a Zero-VAT invoice, and any financial requirements according to the Palestinian procedures and regulations.
5. An inception meeting will be conducted on Monday 28/08/2023 at PHC headquarters from 10:00 to 11:00 A.M.
6. The offer shall be delivered in a sealed envelope addressed:  
 "Request for Proposal – Project Management System PMS"  
 Submitted to the Financial Department of the Palestinian Housing Council,  
 located: On the third floor of Al-Numan Building,  
 Al-Sharfa / Al-Bireh,  
**prior 12:00 PM on Monday 11/09/2023.** The opening bid public session will be held at 1:00 PM on the same date, at PHC headquarters; the third floor of Al-Numan Building, Al-Sharfa / Al-Bireh.
7. Received bids after the deadline will not be accepted.
8. This call for RFP does not constitute a solicitation. PHC reserves the right to change or cancel the requirement at any time during the RFP and/or solicitation process. PHC also reserves the right to require compliance with additional conditions as and when issuing the final solicitation documents. Submitting a reply to a call for RFP does not automatically guarantee receipt of the solicitation documents when issued.